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TO: Central Office, Regional Centers, DSN Boards and Contracted Service Providers

FROM: Kathi K. Lacy, Ph.D. 
Associate State Director for Policy

RE: Revised Directive 604-04-DD

DATE: April 12, 2010

The changes are limited to language updates and updates to titles.

Reference #	Directive Title	Status	Applicability
604-04-DD	Standard First Aid with Cardiopulmonary Resuscitation (CPR) – Adult, Child, Infant	Revised	Central Office, Regional Centers, DSN Boards and Contracted Service Providers

DISTRICT I

P.O. Box 239
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Midlands Center - Phone: 803/935-7500
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DISTRICT II

9995 Miles Jamison Road
Summerville, SC 29485
Phone: 843/832-5576

Coastal Center - Phone: 843/873-5750
Pee Dee Center - Phone: 843/664-2600
Saleeby Center - Phone: 843/332-4104

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Reference Number: 604-04-DD

Title of Document Standard First Aid with
Cardiopulmonary Resuscitation (CPR) – Adult, Child, Infant

Date of Issue: May 21, 1990
Effective Date: May 21, 1990
Last Review Date: April 12, 2010
Date of Last Revision: April 12, 2010 (Revised)

Applicability: Central Office, Regional Centers, DSN Boards and Contracted
Service Providers

PURPOSE

This document establishes the minimum requirements for certification and recertification in first aid and cardiopulmonary resuscitation as well as minimum requirements for assuring safety when staff are not certified. These requirements are applicable, at a minimum to direct support staff and those who supervise direct support staff, Public Safety Officers and Administrative Officers of the Day (A.O.D.'s).

DEFINITIONS

Direct support staff are those employees or contract workers whose job descriptions indicate the duty of providing direct services/supports to people who receive SCDDSN sponsored services.

Certification in first aid includes skills such as splinting, controlling bleeding and caring for a variety of sudden illnesses.

Certification in CPR includes competency in conscious and unconscious choking, and CPR for adult, child, and infant.

Certification requirements are as defined by nationally recognized organizations; i.e. American Red Cross, American Heart Association, National Safety Council.

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REQUIREMENTS

First Aid

SCDDSN Policy 567-01-DD requires the completion of the CORE Curriculum, of which first aid is a part, and recommends that certification be obtained prior to providing direct services and supports. When consumers are present and in the care of the staff, at least one staff person who is certified in first aid must be present and clearly identified to non-certified staff. By present, staff who are certified must, at a minimum, be within a two (2) minute response time so assistance can be obtained immediately.

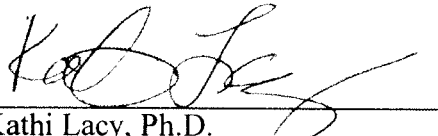
Re-certification must be completed without lapse according to the guidelines determined by the organization whose program is being utilized. If not re-certified prior to expiration of the previous certification period, evidence must be available to show that certified staff were present as services/supports were provided by the non-certified staff person.

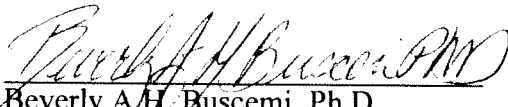
Cardiopulmonary Resuscitation (CPR)

SCDDSN Policy 567-01-DD requires the completion of the CORE Curriculum, of which CPR is a part, and recommends that certification be obtained prior to performing skills. When consumers are present and in the care of staff, at least one staff that is certified in CPR must be present and clearly identified to non-certified staff. By present, staff who are certified must, at a minimum, be within a two (2) minute response time so assistance can be obtained immediately.

Re-certification must be completed without lapse according to the guidelines established by the organization whose program is being utilized. If not re-certified prior to expiration of the previous certification period, evidence must be available to show that certified staff were present as services were provided by the non-certified staff person.

Staff who provides direct services and supports to infants and/or children must be certified in Infant/Child CPR (Adult CPR alone is not sufficient). If not certified in Infant/Child CPR, when an infant or child is present and in the care of staff, at least one staff certified in Infant/Child CPR must be present and clearly identified to non-certified staff so assistance can be obtained immediately.


Kathi Lacy, Ph.D.
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Beverly A.H. Buscemi, Ph.D.
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